

PAIGNTON NEIGHBOURHOOD FORUM

- Clifton with Maidenway.
- Collaton St Mary.
- Goodrington with Roselands.
- Kings Ash.
- Preston.
- Roundham with Hyde.
- and Hookhills, part of Churston with Galmpton.



c/o 6 Grampian Close
Paignton
TQ4 7GD
February 2020

Dear Forum member,

The Annual General Meeting of the Paignton Neighbourhood Forum will take place on Thursday 12 March 2020 at the Gerston Chapel Hall, Torquay Road, Paignton, TQ3 3DU commencing at 6.30pm.

The meeting will be preceded by an Extra-Ordinary General Meeting, the purpose of which is to approve a 'new' Paignton Neighbourhood Forum Constitution and Standing Orders.

It would be helpful if you would kindly confirm if you intend coming, so that we have some idea of numbers, and can prepare the chairs.

You are invited to make a nomination of a Paignton Neighbourhood Forum member to fill the following officer positions – Chair; Vice-Chair; Secretary; and Treasurer.

Note: It is normal practice that any nominee for election as an Officer of the Forum must be a non-council member nor should they be an active member of any Political Party or pressure group.

The present Officers are:

Chair –	Vacant;
Vice-Chair –	Alan Hill, retiring;
Secretary –	Vacant;
Treasurer –	Eileen Donovan, retiring.

Nominations/Motions etc. for the EGM/AGM should be made using the appropriate Form (see enclosed). In the case of a Nomination the consent of the nominee should be obtained first.

[Please note that the closing date for the receipt of Nominations, Motions etc. is Thursday 5 March 2020]

Alan Hill
Vice-Chair

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Attendance

I / We will be pleased to attend the EGM/AGM at the Gerston Chapel Hall, Torquay Road, Paignton, TQ3 3DU on Thursday 12 March 2020 commencing at 6.30pm.

Name Address

Date

E-mail address

Please complete and forward to the Paignton Neighbourhood Forum via:

email at info@paigntonneighbourhoodplan.org.uk or

post to the Vice Chair: Alan Hill, c/o 6 Grampian Close, Paignton, TQ4 7GD,
as soon as possible and by Thursday 5 March 2020 at the latest. Thank you.

Nomination

I wish to Nominate -- (Name)

(Address)

..... Postcode

For the position of Chair / Vice-Chair / Secretary / Treasurer

(Please delete as appropriate)

Note: It is normal practice that any nominee for election as an Officer of the Forum must be a non-council member nor should they be an active member of any Political Party or pressure group.

I can confirm that the Nominee has indicated a willingness to stand for election (a Self-nomination is acceptable)

Name Address

Date

E-mail address

Please complete and forward to the Paignton Neighbourhood Forum via:

email at info@paigntonneighbourhoodplan.org.uk or

post to the Vice Chair: Alan Hill, c/o 6 Grampian Close, Paignton, TQ4 7GD,
as soon as possible and by Thursday 5 March 2020 at the latest. Thank you.

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Paignton Neighbourhood Forum
Extra-Ordinary General Meeting
Gerston Chapel Hall, Torquay Road, Paignton, TQ3 3DU

Thursday 12 March 2020 commencing at 6.30pm

Agenda

1. Apologies for absence
2. Welcome and Introductions
3. To agree the new Paignton Neighbourhood Forum Constitution and Standing Orders
4. Meeting Close

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Notification of Amendment to the proposed Paignton Neighbourhood Forum Constitution

(The current Paignton Neighbourhood Forum Constitution is available to download from www.paigntonneighbourhoodplan.org.uk)

I wish to submit the following Amendment together with a rationale for debate at the Extra-Ordinary General Meeting of the Paignton Neighbourhood Forum.

Amendment: (Please use a separate form for each Amendment submitted and attach a separate sheet if there is not enough space below)

That this Extra-Ordinary General Meeting

Rationale:

(Please attach a separate sheet if there is not enough space below)

Name:

Address:

..... Postcode:

Telephone: E-mail:

Please complete and forward to the Paignton Neighbourhood Forum via:

email at info@paigntonneighbourhoodplan.org.uk or

post to the Vice Chair: Alan Hill, c/o 6 Grampian Close, Paignton, TQ4 7GD,

as soon as possible and by Thursday 5 March 2020 at the latest. Thank you.

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Annual General Meeting **Gerston Chapel Hall, Torquay Road, Paignton, TQ3 3DU**

Thursday 12 March 2020

Commencing immediately after the Extra-Ordinary General Meeting at 6:30 pm

Agenda

1. Apologies for absence
2. Welcome and Introductions
3. Minutes of 2019 Annual General Meeting
4. Matters arising
5. Officers Report (Chairman – Secretary – Treasurer)
6. Acceptance of 2019 Accounts (to 31 December 2019)
7. Independent Examiners Report
8. Election of Officers
9. Nominated co-options to the Executive Committee
10. Appointment of Independent Examiner (Auditor)
11. Annual General Meeting Business
12. Questions and open discussion
(It may be helpful to have questions in writing by Thursday 5 March 2020 so that, should information need to be obtained, an appropriate answer can be given at the meeting)
13. Date of 2021 Annual General Meeting
14. Meeting Close

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Notification of Motion to the Paignton Neighbourhood Forum

(The current Paignton Neighbourhood Forum Constitution is available to download from www.paigntonneighbourhoodplan.org.uk)

I wish to submit the following Motion together with a rationale for debate at the 2020 Annual General Meeting of the Paignton Neighbourhood Forum.

Motion/Amendment: (Please use a separate form for each Motion submitted and attach a separate sheet if there is not enough space below)

That this Annual General Meeting

Rationale:

(Please attach a separate sheet if there is not enough space below)

Name:

Address:

..... Postcode:

Telephone: E-mail:

Please complete and forward to the Paignton Neighbourhood Forum via:

email at info@paigntonneighbourhoodplan.org.uk or

post to the Vice Chair: Alan Hill, c/o 6 Grampian Close, Paignton, TQ4 7GD,

as soon as possible and by Thursday 5 March 2020 at the latest. Thank you.

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Report of the Vice Chairman - 2019

Dear Forum Member,

We started out being the **Paignton Neighbourhood Plan Forum** back in 2011. From there we progressed to using the 'Paignton Neighbourhood Plan' for the neighbourhood plan, and the 'Paignton Neighbourhood Forum' for the membership.

The Paignton Neighbourhood Plan that we successfully developed as a membership task over 8 years, finally received a community 'Yes' approval at Referendum on 2 May 2019, and was 'made' (adopted) by Torbay Council on the 19 June 2019, along with those of Brixham and Torquay.

The three Neighbourhood Plans sit alongside Torbay Council's Local Plan to form a legal planning document that all builders and developers must adhere to. It is the responsibility of each Forum to monitor the implementation of their plan to ensure that the aims and objectives, set by the community, are being achieved. As well as implementation, the Neighbourhood Plan must be maintained and kept up-to-date through regular review. Our task now and for the future.

Torbay Council is embarking on their first major review of their Local Plan. We have been invited to aid the process, and recognise where any changes might impact the integrity of the Neighbourhood Plan and require necessary changes to the Plan.

There are always opportunities to help the community, and Paignton, prepare for the future. One area that we would like some additional help in is the monitoring of planning applications. If left to one individual, this can become onerous, but spread across 25-30 members becomes quite an enjoyable task. We probably get 10-15 planning applications a week, spread across Paignton. If you have a curious mind, and would like to part of how your local community prepares for the future, whilst maintaining life and fauna, and develops into a vibrant town in which to live and work, then this could be just the opening for you! Please talk to us.

The Forum has done a great job in the last ten years. If you care about Paignton and your environment, we hope to see you Thursday week, and help us make the next ten years equally successful.

Alan Hill
Vice-Chair

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Accounts for the Year ended 31 December 2019 Independent Examiners Report

I certify that these accounts are a true and accurate record.

Signed (Treasurer):

Countersigned (Independent Examiner)

Date:

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Paignton Neighbourhood Forum Statement of income and expenditure 2012- 2020

Income

A 2012-08-24	Torbay Council	1500.00	
	Part 1 of community grant		
A 2013-01-31	Torbay Council	1500.00	
	Part 2 of community grant.		
B 2017-12-15	Torbay Council	2000.00	
	Refund of expenses paid from grant money	360.00	
B 2019-01-18	As above.		
B 2019-03-25	Torbay Council	10201.31	15561.31
	Remaining grant money paid because Plan now in force.		

A - Source: Community Partnership Management Group (Torbay Council)
 B - Source: DCLG Front Runner Grant (Dept of Local Government) via Torbay Council.

Expenditure

Hall hire	(Gerston Hall)	2220.00	
Hall hire	(Methodist Hall)	38.00	
Ex gratia payment towards			
	incurred expenses (D Watts)	500.00	
Purchase of projector from Mrs Watts		100.00	
Funeral wreath (re D Watts)		75.00	
Blagdon Farm (conference phone call)			
	Alan Hill	312.00	
Blagdon Farm N Jones Courier cost			
sending documents re Judicial review		204.00	
Friends of Blagdon Farm Donation			
	(Minutes 2019-10-17)	2000.00	5449.00
	Surplus		10112.31

I have produced the above accounts and I believe they are correct.

Eileen Donovan. Hon. Treasurer.