

# PAIGNTON NEIGHBOURHOOD FORUM

- Blatchcombe
- Clifton with Maidenway
- Goodrington, Roselands & Hookhills
- Paignton Town
- Preston



## **MINUTES OF STEERING GROUP MEETING**

held in the Meeting Room, Palace Avenue Methodist Church, Paignton  
at 6.30pm Monday 18 March 2013

[www.paigntonneighbourhoodplan.org.uk](http://www.paigntonneighbourhoodplan.org.uk)

[www.torbay.gov.uk/neighbourhoodplanning](http://www.torbay.gov.uk/neighbourhoodplanning)

### **Steering Group:**

David Watts (Chairman) Alan Hill (Vice-Chairman) Eileen Donovan (Treasurer), Louise Gilson (Paignton Town CP), Richard Kaskow (Paignton Town CP), Jane Brooksbank (Preston CP), Cllr.Ruth Pentney (Clifton & Maidenway CP), Cllr.Ian Doggett (Clifton & Maidenway CP), Cllr.Jane Barnby (Goodrington, Roselands & Hookhills CP), Cllr.Alan Tyerman (Goodrington, Roselands & Hookhills CP), Cllr.Stephen Brooksbank (Paignton Town CP), Cllr.Chris Lewis (Preston CP),

### **In attendance:**

David Pickhaver (Torbay Council), Colin Hurst, Tracey Cabache (Torbay Council).

### **Apologies:**

Mike Parkes (Secretary), Gesche Buecker (Preston CP), Cllr.David Thomas (Blatchcombe CP), Cllr.John Thomas (Blatchcombe CP), Cllr Jeanette Richards (Blatchcombe CP)

## **AGENDA ITEM 1 - APOLOGIES RECEIVED AND WELCOME**

**1.a** Apologies received were as listed above. Eileen Donovan agreed to take Minutes in the absence of Mike Parkes. The Chairman reminded the meeting of the paperless approach and use made of the Forum website for circulation of all relevant documents.

**1.b** Attention was drawn to the importance of the requirement to achieve a more than 50% "Yes" response from Registered Voters at the Referendum Stage. It was agreed this is a key consideration in drafting the Plan content and Stage 3 engagement.

## **AGENDA ITEM 2 – PROJECT PLAN PROGRESS**

**2.a** In accordance with the Outline Project Plan, Stages 1 and 2 being now complete, the Plan has moved into Stage 3, at which point it was explained how legislation begins to apply to the tasks in hand. The formal steps involved and list of documents required were displayed and discussed. It was agreed that a copy of the diagrammatic list would be circulated.

**2.b** As agreed all five CPs will prepare their proposed inputs for Forum approval that will include the outputs of Stages 1 and 2. Following discussion, it was agreed to recommend for Forum approval a target date of 1<sup>st</sup> September 2013 for the respective drafts from each CP. It was also agreed that to assist the process, a Skeleton Draft of Contents is being produced for Forum approval at the meeting on 27 March 2013.

**2.c** Bi-monthly Steering Group meetings were agreed for 7 May 2013, 9 July 2013, and 10 September 2013.

The meeting closed 20.30  
EED