

PAIGNTON NEIGHBOURHOOD FORUM

- Blatchcombe
- Clifton with Maidenway
- Goodrington, Roselands & Hookhills
- Paignton Town
- Preston



MINUTES OF AN INTERIM FORUM/STEERING GROUP MEETING

held in the Paignton Methodist Church Hall, Palace Avenue, Paignton
at 6.30pm Thu 22 November 2012

www.paigntonneighbourhoodplan.org.uk

www.torbay.gov.uk/neighbourhoodplanning

In Attendance:

Members: Jim Bonfield, Cllr Bobbie Davies, Cllr Ian Doggett, Eileen Donovan, Alan Hill, Karen Jemmett, Helen Kummer, Aaron McClusky, Linda Norman, Melvyn Newbery, Richard Parish, Mike Parkes (Minutes), David Pickhaver, Richard Stevens, Anne Waite, David Watts (Chairman), David Wotton.

Apologies:

Cllr Jane Barnby, Roger Bristow, Jane Brooksbank, Cllr Stephen Brooksbank, Cllr Dave Butt, Tracey Cabache, Anne-Marie Curror, Ian Curror, Laurence Frewin, Lorna Gardner, Louise Gilson, Pat Goss, Wanda Hollingsworth, Sam Moss,

AGENDA ITEM – 1. APOLOGIES RECEIVED AND WELCOME

1.a. Apologies received were as listed above.

1.b. David Watts, the Chairman, welcomed everyone and thanked them for turning out in such appalling weather conditions (because of the storms, local radio had advised people not to travel!).

AGENDA ITEM – 2. MINUTES OF THE LAST MEETING (25 October 12) AND MATTERS ARISING

2.a. There were no matters arising and Alan Hill proposed that the minutes be accepted as a true record, seconded by Cllr Bobbie Davies and approved unanimously.

2.b. Forum Resources.

(i) The meeting was informed that the Forum's current account bank balance remained at £1,500. In addition to this amount the Forum had access to two amounts held on their behalf by the LA: £20,000 grant from DCLG and a further £1.5k from Community Services.

(ii) As a budget plan had yet to be finalised, Forum approval was needed for reimbursement for various items such as: envelopes (£33), the hire of the Methodist Hall (£23). Alan Hill felt that the Executive Committee should be given the authority to incur incidental costs for items of up to £250 per month without recourse to Forum approval on the understanding that a breakdown of such items were presented at Forum meetings. This was put into a formal proposal by AH and carried unanimously.

2.c. Vice Chairman.

(i) The Chairman reported that he had now received a letter of resignation from the Vice Chairman, Dean Auton who was moving away from Torbay. Dean passed best wishes to all Forum members and complimented the Forum on the progress made since its inauguration 12 months ago.

(ii) DW reminded members that Alan Hill had previously agreed to allow his name to go forward for nomination as Vice Chairman when Dean Auton had tendered his resignation. DW asked if there were any other nominations for the appointment (explaining that according to the constitution, the nomination should come from an area different to that of the Chairman's). There were no other nominations and a unanimous show of hands voted in Alan Hill as the new Vice Chairman of Paignton Neighbourhood Forum.

(iii) Having the approval of the meeting, the Chairman undertook to write to Dean Auton thanking him for involvement and guidance, especially during the formative period of the Forum. He added that he and the Treasurer would contact the Nationwide Bank with a view to changing the signature from Dean Auton's to Alan Hill's.

2.d. Proposed development at Collaton St Mary.

(i) It was noted that both the outstanding 'Habitats Report' and 'Landscape Impact Report' had now been uploaded to the LPA website. The meeting agreed that the Chairman should write to say that neither added anything that overcame the Forum objections to the application.

(ii) Referring to a letter from Ed Haynes representing Taylor Wimpey, the meeting agreed that the decision on the need for a meeting between Taylor Wimpey and Paignton Forum was best decided after the TW exhibition in Collaton St Mary on 23 Nov 12 and then to be decided between AH and DW.

(iii) The meeting was reminded that the TW Planning Application (P/2012/1037) was due to be considered by the LA on 10 Dec 12.

(iv) The Secretary was requested to contact Sylvia Bevis and bring the above application to her attention as it was felt that information regarding the flight paths and feeding areas of bats under threat of extinction was little understood.

2.e. Draft Local Plan.

(i) DW reported that the Forum's response to the draft Local Plan had been submitted on 31 Oct 12. There had been 25 objections, 36 areas of support and 2 observations. These had been listed in the agenda pack for the previous meeting and were available to download from the Forum website.

(iii) It was explained that, and as discussed at previous meetings, the Neighbourhood Plan was now entering 'Stage 3' with a completion and submission date of 31 Mar 13. This next stage will take in all areas, which included Oldway, Preston and Goodrington.

AGENDA ITEM – 3. PROJECT PLAN PROGRESS

3.a. Stage 2 Engagement

(i) DW displayed the 'Travelling Document' boards and wanted to place on record Forum thanks for the professional help given by the LA in helping to produce them. He also thanked the volunteers from the Forum who had helped at the South Devon College exhibition and to those who had offered help at the forthcoming Paignton Library exhibition. He also asked all members to ensure that they completed either an on-line or a paper-copy questionnaire and to encourage others to do likewise. This public engagement was planned to run from 12 Nov to 24 Dec 12.

(ii) The Chairman reminded members that two recent Public Meetings (both attended by the Prince's Foundation) had been held. One on the 12 Nov 12 in Paignton Library for the Town Centre and Sea Front area and the other at Collaton St Mary Parish Rooms on 13 Nov 12 for the Paignton West area. There had also been a Prince's Foundation Workshop at the Paignton Club on 14 Nov 12 attended by a cross section of Forum volunteers and viewpoints.

(v) Additionally, volunteer members had also escorted the Prince's Foundation team around the areas on their arrival and attended the PF Feedback session on 15 Nov 12.

(vi) Members who had attended any of the above events were invited to give any 'feed-back' points they considered important. Members comments included: a) a like for the idea that PF had developed a suggested focal point for Paignton, i.e. the area around the railway station/cinema/steam railway b) a like for better signposting for tourists c) plans for improving attraction to the harbour area d) a feeling that here had been insufficient help or understanding of the proposed development issues in the western area, especially in the Collaton St Mary area. e) more help would have been welcomed regarding the drainage and transport infrastructure in this area. Summing up, it was felt that the Prince's Foundation visit was beneficial but with reservations until receipt of the draft PF Report.

(vii) Further ideas for public engagement were discussed including the secretary making contact with the various church groups in Paignton and neighbouring parish clerks.

3.b. Stage 2 Cost Estimate:

(i) Estimates for Stage 2 community engagement costs are likely to be less than the £3k previously reported at the last meeting (it has been confirmed that this can be drawn down from the £20k Frontrunner fund held by the LA):

3,000 Questionnaires (11 page print)	£810
2 Wallcharts (Artwork)	£175
8 Copies on boards (4xA1 + 4xA0 size)	<u>£240</u>
Total	£1,225

At no cost:

- On-line Questionnaire set-up
- Freepost Address
- Display Panels (2 sets lent from the Paignton Society)

(ii) There were some unknown costs that the LA needed to advise on e.g. charges relating to venues for the recent PF meetings, refreshments etc.

3.c. Stage 3 – Draft Final Plan

(i) The scope for the final plan was discussed and the following from the previous Outline Project Plan was agreed upon:

- Population Characteristics
- Economic Circumstances
- Land Use
- Property Condition
- Moving around
- Environmental Conditions
- Condition of Community Assets
- Climate Change

(ii) The main Document Structure, as recommended by the Prince's Foundation and agreed in previous meetings, would comprise of:

1. Introduction
2. Community Involvement
3. Statement of Compliance
4. Vision
5. Objectives & Actions
6. Proposals Plan
7. Community Partnership Areas
8. Delivery

(iii) Supporting documentation would include:

- (1) Evidence. Key Facts: the past 20 years, present and future 20 years.
- (2) Sustainability Appraisal: use of draft Local Plan and Officer help.
- (3) Community involvement: Stage 1 SWOTS, Stage 2 Key Areas, and Stage 3 Draft Plan.

4. DATE OF THE NEXT MEETING:

Thursday 17 Jan 13 at 6.30pm at a venue to be announced

The meeting closed at 20.25hrs.