

A NEIGHBOURHOOD PLAN
FOR
PAIGNTON

Outline Project Plan

November 2011

Contents

1. Plan Area & Scope
2. The Required Steps
3. Content & Working Arrangements
4. Timetable & Resources
5. Bringing It All Together

1. PLAN AREA & SCOPE

Background

The emerging **Localism Bill** encourages local communities to set up a **Neighbourhood Forum** to lead the preparation of a **Neighbourhood Plan**. It has been agreed by the Community Partnerships and Torbay Council that three Neighbourhood Plans will be produced for the Bay – one for each of **Brixham, Paignton** and **Torquay**.

Once agreed, each Neighbourhood Plan will sit alongside the **Core Strategy** being produced by the Council and will form part of the **Development Plan** for Torbay that will be a key factor in making development decisions.

The Core Strategy will be published shortly and is due to be examined in public towards the end of 2012. There are huge advantages to the Core Strategy and three Neighbourhood Plans sitting side by side at that time.

Because the Core Strategy and Neighbourhood Plans will form part of the statutory Development Plan, each must conform to legal and environmental duties set out by law. The legislation for Neighbourhood Plans has not yet been put in place, but one of the key messages from Government is 'get on with it'.

The aim therefore is to produce all three Neighbourhood Plans over the next 12 to 15 months.

Plan Area

The Paignton Neighbourhood Plan will incorporate the area of all five Community Partnerships (map). Currently the area has a resident population of about 43,000.

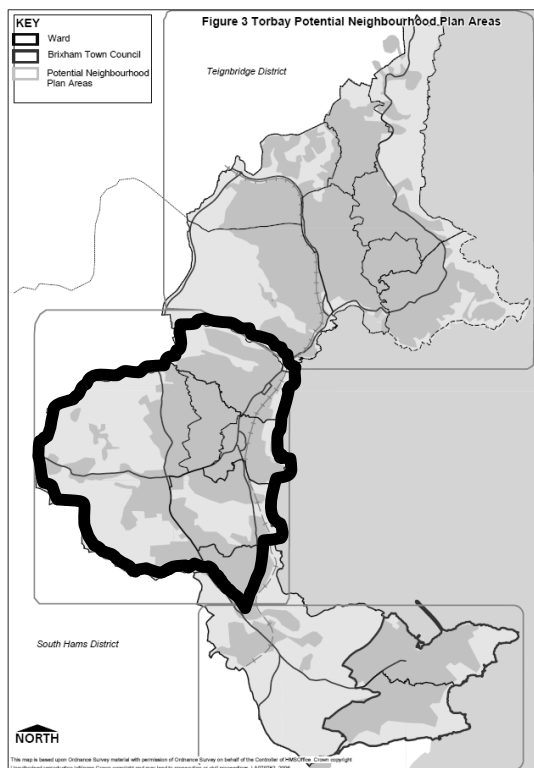
- Paignton Town
- Preston
- Clifton & Maidenway
- Goodrington, Roselands & Hookhills
- Blatchcombe

Scope of the Plan

Linked to the Core Strategy, the Plan will look forward 20 years and consider:

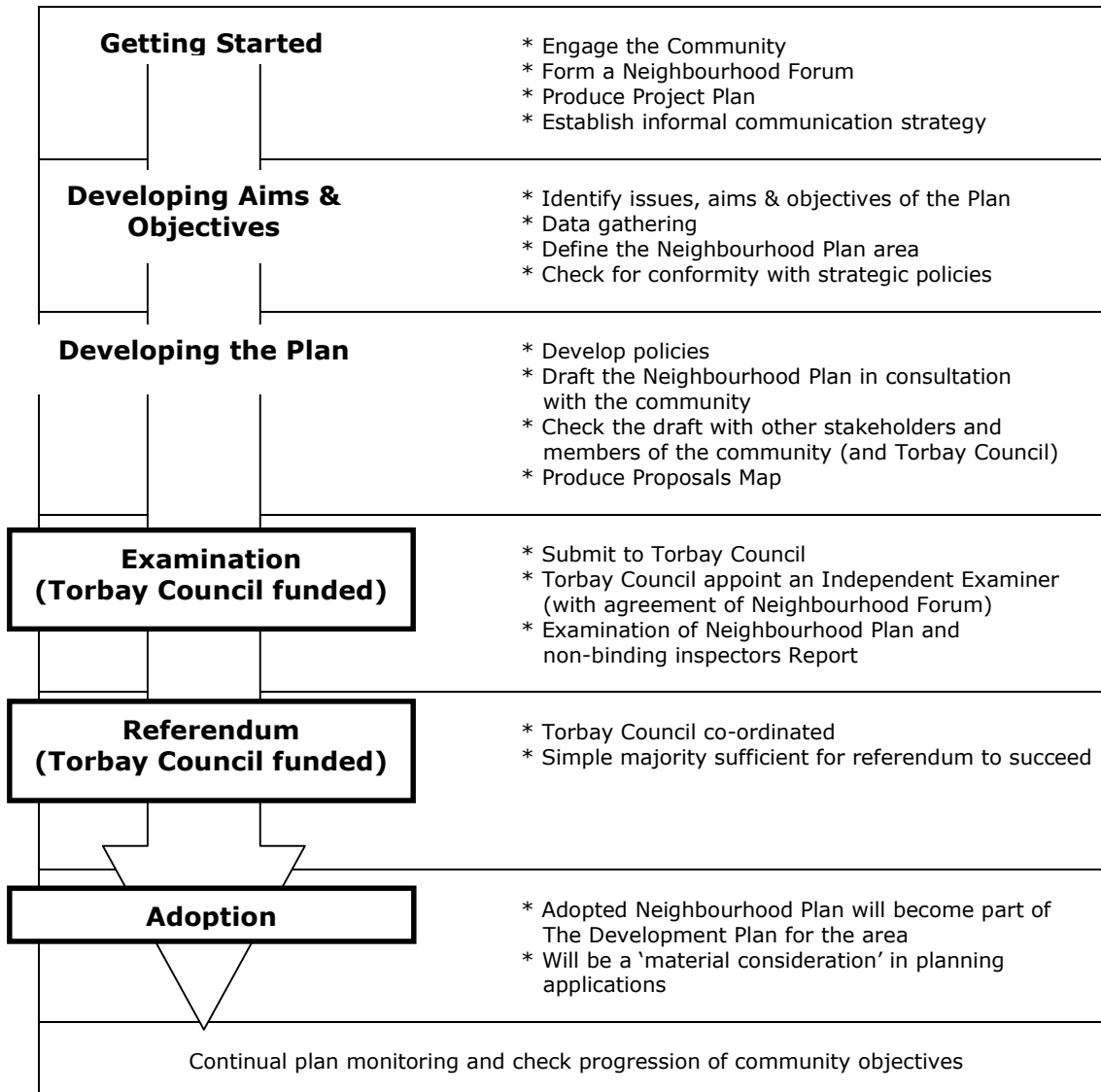
- Population Characteristics
- Economic Circumstances
- Land Use
- Property Condition
- Moving around
- Environmental Conditions
- Condition of Community Assets
- Climate Change

The Plan will define Policies and Proposals, and incorporate a Proposals Map, plus inset plans where justified (e.g. Town Centre).



2. THE REQUIRED STEPS

To ensure the Plan is able to be Adopted, the steps taken to produce the Plan will follow those set out in the **Guidance on Neighbourhood Planning in Torbay** issued by the Council in September 2011:-



Statutory Stage

To achieve **Adoption** and become part of the Development Plan, it will be necessary to ensure the Neighbourhood Plan is able to demonstrate each of the following:

- Consistency with the Core Strategy and National Planning Policy;
- Evidence that shows the Policies & Proposals are credible, justifiable and achievable;
- Community Support for the Plan and implementation arrangements
- Sustainability Appraisal of the Policies & Proposals to comply with legal requirements

3. CONTENT & WORKING ARRANGEMENTS

The Final Plan

There are currently no rules specifying what a Neighbourhood Plan should look like. An 'easy to read' main document is proposed of summary text, photographs, policies and plans that set out:

- How and Why produced
- Our Neighbourhood's Background
- Community Aims & Objectives
- The Issues
- The Opportunities
- Options considered
- The Plan (Policies & Proposals Map/s)
- Implementation Arrangements
- Appendices (if needed)

Plus Supporting Documents containing:

- All information gathered
- Community Involvement & Input
- The Sustainability Appraisal

Scope Covered

Neighbourhood circumstances historically, currently, and looking forward 20 years, will be reviewed in respect of:

- Population Characteristics
- Economic Circumstances
- Land Use
- Property Condition
- Moving around
- Environmental Conditions
- Condition of Community Assets
- Climate Change

Source of Information

The primary sources reviewed will be:

- Previous & Existing Plans
- Current Monitoring Reports
- The New Core Strategy
- Community Surveys for gaps found

Working Arrangements

The Neighbourhood Forum will lead preparation of the Plan through the following stages to Examination:

1. Getting Started

- Establish Forum (Council+CP's)
- Agree Project Plan (Forum)
- Engage Community (Publicity)
- Recruit Core Volunteers (Forum)

2. Developing Aims & Objectives

Core Volunteers:

- Assemble Existing Information
- Form Broad Aims & Objectives
- **Community Input Event Held:** Issues & Priorities

Core Volunteers & Partnerships:

- Collect Additional Information
- Refine Aims & Objectives

3. Developing the Plan

Core Volunteers:

- Summarise Problems & Opportunities
- **Community Input Event Held:** Realistic Options

Core Volunteers:

- Evaluate by Sustainability Appraisal
- **Community Input Event Held:** Preferred Plan

Core Volunteers:

- Update Sustainability Appraisal
- Finalise Implementation Plan
- Final Plan Edit & Forum Approval
- Print & Distribute

4. TIMETABLE & RESOURCES

Progress to Plan Examination stage will depend on the level of resources able to be applied during the preparation stage. To produce the Plan by December 2012 will require the following stages to be completed by the time lines shown:-

REQUIRED STEPS	2011			2012												
	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	
Getting Started:																
* Establish Forum	■															
* Agree Project Plan		■														
* Engage Community & Core Volunteers		■														
Developing Aims & Objectives:																
* Assemble Existing Information																
* Form Broad Aims & Objectives																
* Community Input -Issues & Priorities					■											
* Additional Information Collection																
* Refine Aims & Objectives																
Developing the Plan:																
* Summarise Problems & Opportunities																
* Community Input - Realistic Options										■						
* Evaluate by Sustainability Appraisal																
* Community Input – Preferred Plan																
* Update Sustainability Appraisal																
* Finalise Implementation Plan																
* Final Plan Edit & Forum Approval																■
* Print & Distribute																■
Examination [2013]:																
* Examiner Appointed																■
* Modifications if necessary																
Referendum [2013]:																
* Organised & Paid for by Council																
Adoption [2013]:																
* As finalised in Localism Bill																
Implementation & Monitoring:																
* Ongoing by Forum Steering Group																

The main elements of resource requirement to Plan Examination stage anticipated are summarised below. 'Engaging with the Community' for example will include all meeting room, insurance and publicity costs required to be found.

RESOURCE REQUIREMENT	2011			2012												
	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	
Engaging the Community		■			■					■			■			■
Collating Information																
Plans & Materials																
Writing Up																
Printing & Distribution																
Examination Costs [2013]																
Referendum Costs [2013]																
Adoption Costs [2013]																
Monitoring Afterwards																

■ Key Community Input Stage

5. BRINGING IT ALL TOGETHER

When completed, the Plan will have the following components to take through to the Examination stage and onward to Adoption:

